**INFORMATION TO THE WWD FOR A QUICKER EXPRESSION OF VIEWS**

**ON THE APPLICATION FOR A PLANNING PERMIT**

**Part 1.**

**APPLICANT /**…………………………………………………………………………………………………

**REPRESENTATIVE (if any)** ……………………………………………………………………………

…………………………………………...……………………………………. **ΤEL.**.………………………..

**PLANNING PERMIT NUMBER / OTHER**…………………………..…………………………….

**AREA**……………………… **Sheet/Plan**……………………………. **of the Parcel**…………………………………...

**Part 2.**

**General details of the parcel** (Please mark the appropriate boxes with an X)

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| 1. There are Natural Elements (River, Stream etc.)
 |  |  |
| 1. There are Technical Elements (pipelines, drillings, tanks, dams etc.)
 |  |  |
| 1. The parcel is within the Water Supply Limit
 |  |  |
| 1. Public Water Supply is requested
 |  |  |
| 1. The parcel is within the Wastewater Limits
 |  |  |
| 1. There is previous correspondence with other Governmental Departments/Services related to points (a) – (e)

Note: If the answer to f) is YES please provide more details  |  |  |
| 1. An Environmental Opinion is required for this kind of Development
 |  |  |

**Part 3.**

**Natural and Artificial Elements/Features**

(Ι) *Natural Elements/Features of the parcel as identified following an onsite visit and/or mentioned in the land survey (official land) plan and in the title deeds*

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| 1. The parcel adjoins the river/stream
 |  |  |
| 1. A registered river/stream affected by the development crosses the parcel
 |  |  |
| 1. A Hydrological Study is submitted
 |  |  |
| 1. Distance of the parcel from the closest Dam Reservoir ….… m
 |  |  |
| 1. The parcel is located within Dam protection zones
 |  |  |

***Note 1***  *According to the WWD form, where there is a protection strip for the protection of a river/stream, there is no need for a hydrological study. The Competent Planning Authority shall be responsible for determining the (public or private) status of the green lane.*

***Note 2*** *In cases of intervention and/or move of the stream, a Hydrological Study is required accompanied by the necessary construction Plans (see Annex I, II)*

***Note 3*** *In cases where the parcel is located within a Dam protection zone, the necessary details should be submitted (see Annex I, II)*

(ΙΙ) *Artificial Elements/Features of the parcel as identified following an onsite visit and/or mentioned in the land survey (official land) plan and in the title deeds*

|  |  |  |
| --- | --- | --- |
| ***(To the best of your knowledge, please fill in or delete anything that is not applicable)*** | **YES** | **NO** |
| [Α] |  |  |
| 1. Pipelines and other WWD (water supply and/or irrigation) facilities within the parcel
 |  |  |
| 1. Pipeline(s) (type ………………………………….…………………..……….)
 |  |  |
| 1. Wells (Type ………………………………..………. . Number ….…….)
 |  |  |
| 1. Channels (most often of irrigation projects) which are registered to the title of deeds
 |  |  |
| 1. Water reservoir / service reservoir / soil tank / pumping plant
 |  |  |
| 1. Other Constructions (Please specify) ………………...……………………….
 |  |  |
| [Β] For the above, one of the following applies: |  |  |
| 1. Right of user indicated in the title of deeds of the parcel
 |  |  |
| 1. Expropriation or written consent

*(If YES please attach the relevant copies)* |  |  |
| 1. Other pipelines/(water, irrigation) facilities e.g. Community network, irrigation networks (private, of Irrigation Parts etc.)
 |  |  |
| 1. Chain of wells
 |  |  |
| 1. It is ……….. away from the Dam (including also some small dams)
 |  |  |
| 1. (Water supply/irrigation) drillings
 |  |  |
| 1. Type: Private/Communal/Governmental/Source ………………………….
 |  |  |
| 1. Hydrological Number ………………………………………………………….
 |  |  |
| 1. Protection zones have been defined
 |  |  |

***Note 4*** *To demonstrate whether the proposed development is affected by the above details, a topographical survey showing the position of the proposed development in LTM coordinates in relation to the above details (see Annex A – Documents accompanying the Application) should be submitted*

**Part 4.**

|  |
| --- |
| 1. **Water Supply of the Development**
 |
| Potable water needs……… litres/day.Coverage from …………………………….…………………………………………...….. |
| 1. **Development Waste Water Management**
 | **YES** | **NO** |
| 1. Public Sewage System
 |  |  |
| 1. Private Biological Station
 |  |  |
| 1. Watertight tank
 |  |  |
| 1. Waste Water Well
 |  |  |

**Part 5.**

**Details of the Planner**

**PLANNER:** ………………………………………………………………………………..……………………

**ETSC REGISTRATION NUMBER:** ….…………………………………...…………………………………

**CONTACT NUMBER:** ……………………………….

**DATE:** ………………….……..

……………………………...

**SIGNATURE/STAMP**

**ANNEX I**

**GENERAL INSTRUCTION FOR THE PLANNER**

1. Developments close to sources or drillings may require the construction of watertight tanks.
2. Water saving measures are recommended.
3. Where an Environmental Opinion is required, a copy of the relevant application and Opinion should be submitted (if any).
4. Water Supply Network
5. The design of the water supply network shall be based on the revised water supply network specifications issued by the WWD in 2010
6. In the case of single developments:
* In the water supply proposal, a central distributor is recommended in the development entrance.
* For distinct connection lines with uPVC or PE pipelines with a minimum diameter of 110 mm and a pressure of 10 atm, the maximum horizontal distance between the central distributor and a house is 50 m.
* For special developments (excluding simple building units) a needs assessment must be submitted including the ways of meeting them.
1. The provided city planning as well as any green space is clearly demonstrated in the submitted plans.
2. Waste water management

For the study, design and alignment of the necessary biological station, the applications shall take into account the relevant Regulatory Administrative Act no. 379/2018 applicable to waste water management facilities with a population equivalent of less than 2000. The quality of the waste water subject to processing shall be determined by the usage of the water produced, as laid down also in the terms of the Discharge Authorisation issued by the Competent Authority (Environmental Department).

1. For Large and/or Special Developments:
2. The right of the Competent Authority (e.g. Respective Community Council, Centre of Enterprise Support etc.) to enter the area of the single development to register and check the hydrometers and carry out any other check on the water supply network shall be ensured.
3. For the Water Supply Network within the Development, the views of the Community Council should be ensured with regard to the maintenance and future replacement of the water supply network. If the Community Council does not undertake such an obligation, a management committee should be appointed.
4. Hydrological Study

The relevant WWD form registered in the WWD website stipulates that it is necessary to submit a hydrological study:

[http://www.moa.gov.cy/moa/wdd/wdd.nsf/All/7F91D8EFC652109DC225820F00360F3D/$file/Diagrama\_Rois.pdf?OpenElement](http://www.moa.gov.cy/moa/wdd/wdd.nsf/All/7F91D8EFC652109DC225820F00360F3D/%24file/Diagrama_Rois.pdf?OpenElement)

***Where any hydrological study is submitted, it should be conducted based on international methods for the calculation of flood flow and should at least include the following elements:***

1. Definition of the watershed (length, type, geology/territory, use of land etc.);
2. Definition of the length and gradient of the water superficial flow (main thalweg of the watershed) that will also determine the duration of the precipitation to be used;
3. Definition of the intensity/duration/frequency of the precipitation (rainfall data from a meteorological service) with the data of the rainfall station and definition of the runoff.
4. Underground/Superficial Water Protection Zones (potable water drillings/Dams).

In order to verify whether the parcel is affected by a Dam Protection Zone or by drillings, the Documents of Annex II, Note 3 must be submitted.

**NOTES:**

1. The submission of the above details will contribute to the quicker processing of the application.
2. The above are general Instructions for the planners. The official Positions and Terms of the WWD are included in the consultation letter to the Planning Authority.

**ANNEX II**

**REQUIRED DOCUMENTS**

|  |  |  |
| --- | --- | --- |
| 1. | Planner certificate (WWD Form 03/2019) |  |
| 2. | Official land (survey) plan of the Development |  |
| 3. | Where the parcel is affected by a river / stream / reservoir / potable water drilling, the following should be attached:1. Photographs (at least 6) of the parcel under development
 |  |
|  | 1. Topographic Map (of the Department of Lands and Surveys) with contours (Topographical Series 1:5000)
 |  |
|  | 1. Satellite images (Google Earth) in A3 Google earth size or a 150-300 m eye level corresponding to the area of study or whatever is required for the area to be observable.
 |  |
| 4. | Hydrological Study Issue |  |
| 5. | Full topographic plan of the parcel with a clear indication of the natural and technical data of the parcel in relation with the suggested development (can also be submitted electronically in a \*.dwg file) |  |
| 6. | Copy of the application to the Department of Lands and Surveys for the deletion/move of the stream part affected by the development |  |
| 7. | Drawing of the general plan and vertical alignments of the suggested (private and public) roads |  |
| 8. | Water supply plan/proposal |  |
| 9. | Irrigation plan/proposal (where applicable) |  |
| 10. | Hydrological Study Issue |  |
| 11. | Waste water management study1. With regard to the biological station, prior to the Construction Permit issuance, the following should be submitted to the WWD for approval:
	1. Complete construction plans of the waste water network
	2. Study issue and Construction Plans of the proposed biological station
	3. Plans for the related works for the storage and/or availability of products and by-products of the biological Station.
2. Plans for watertight tank and waste water well (where applicable)
 |  |
| 12. | Other Documents ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |  |